

# **MANDATORY DISCLOSURE**

Submitted by  
**M. P. Patel College of Pharmacy**  
Kapadwanj-387 620 Gujarat

Managed by  
**Jeevanshilp Education Trust (JET)**  
Kapadwanj-387 620 Gujarat

Submitted to  
**All India Council for Technical Education**  
**7<sup>th</sup> Floor, Chandralok Building, Janpath,**  
**New Delhi-110 001**

## MANDATORY DISCLOSURES

### **I. NAME OF INSTITUTE**

M. P. Patel College of Pharmacy,  
Jeevanshilp campus,  
Kapadwanj-387 620  
Ph. 02691+262601-02,  
Fax : 02691+262603

### **II. NAME OF THE PRINCIPAL**

Dr. V. H. Bhaskar, M. Pharm., Ph. D.,  
M. P. Patel College of Pharmacy,  
Jeevanshilp Campus,  
Kapadwanj-387 620  
Ph. 02691+262611,  
Fax: 02691+262611  
E-mail: [jeevanshilp@gmail.com](mailto:jeevanshilp@gmail.com)

### **III. NAME OF THE AFFILIATING UNIVERSITY**

Gujarat Technological University,  
Ahmedabad

## **IV. GOVERNANCE**

### **1) MEMBERS OF THE BOARD AND THEIR BRIEF BACK GROUND**

#### Board of Trustees

<b>NAME</b>	<b>DESIGNATION</b>	<b>OCCUPATION</b>
Mr. J.P. Patel	CHAIRMAN	Entrepreneurs
Mr. Vipul K.Patel	MANAGING TRUSTEE	Academician
Mr. Nitin M. Patel	TRUSTEE	BUSINESSMAN
Ms. Nayanaben V. Patel	TRUSTEE	Educationist & Social Worker

Ms. Muktaben B. Patel	TRUSTEE	Social worker
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**Governing Body of Institution**

Sr. No.	Name	Nomination	Designation
1	Mr. J. P. Patel, Chairman Jeevanshilp Education Trust	Trust Nominees	Chairman
2	Mr. Vipul K. Patel, Managing Trustee Jeevanshilp Education Trust	Trust Nominees	Managing Trustee
3	Mr. Nitin P. Patel. Trustee Jeevanshilp Education Trust	Trust Nominees	Member
4	Ms. Nayanaben V. Patel, Trustee Jeevanshilp Education Trust	Trust Nominees	Member
5	Ms. Muktaben B. Patel, Trustee Jeevanshilp Education Trust	Trust Nominees	Member
6	Dr. C. N. Patel, Principal, Sarvajanik Pharmacy College, Mehasana (NG)	Trust Nominees	Member
7	Dr. B. N. Suhagia, Principal, L.M.College of Pharmacy, Ahmedabad	Trust Nominees	Member
10	Name being awaited	Nominee of Vice Chancellor Gujarat University	Member
11	Name being awaited	Nominee of Director Technical Education Gujarat State Government	Member
12	Name being awaited	Nominee of AICTE	Member
13	Dr. V. H. Bhaskar	Principal, M. P. Patel College of Pharmacy, Kapadwanj	Member Secretary

**2) ACADEMIC ADVISORY COMMITTEE**

Dr. C. N. Patel	Principal, Sarvajanik Pharmacy College, Mehasana (NG).
Dr. B. N. Suhagia	Principal, L. M. College of Pharmacy Ahmedabad.
Dr. T. D. Tiwari	Director, A. P. Patel School of Management studies,

	B. Kapadwanj 387 620
Dr. T.R. Desai	Principal, R. K. College of Pharmacy, Rajkot

### **3) FREQUENCY OF BOARD METING AND ADVISORY BODY**

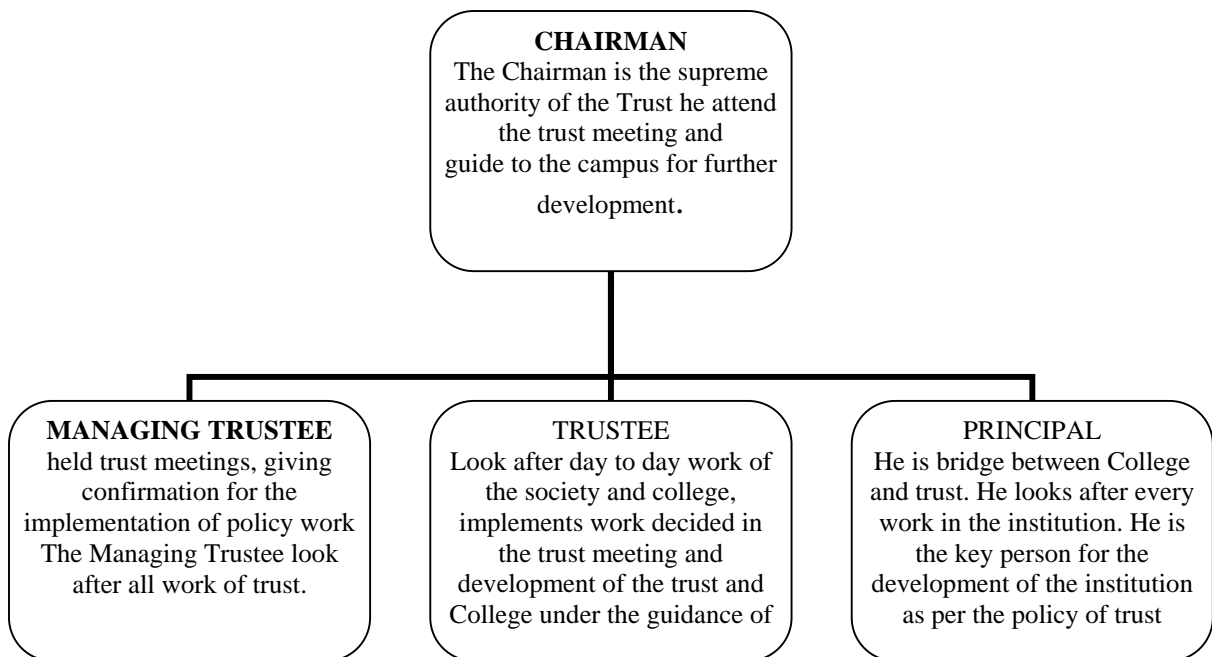
Meeting of board of trustee is held regularly to develop and look after the work of the College and trust activity, in any special condition the meeting of board of trustees meets extra.

### **4) ORGANIZATIONAL CHART AND PROCESS**

M. P. College of Pharmacy has been organized by Jeevanshilp Education Trust, Kapadwanj. The following is the organizational chart and process.

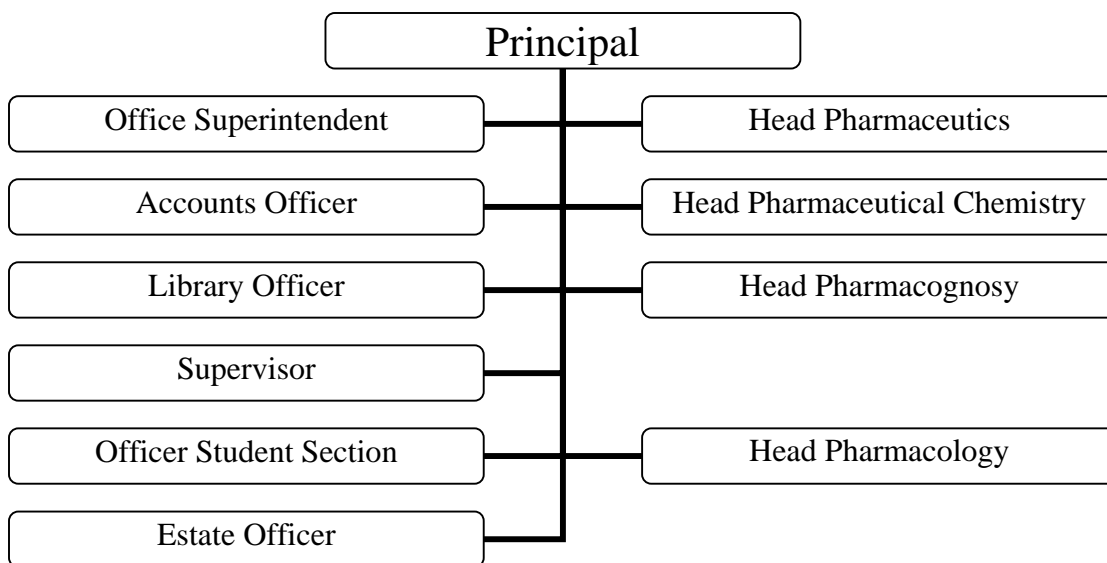
#### **i) ORGANIZATION :**

The Jeevanshilp Education Trust, Kapadwanj has established M. P. Patel College of Pharmacy, Kapadwanj. The working process of organization is totally under supervision and control of Mr Vipul K. Patel Managing Trustee. The Principal of M. P. Patel college of Pharmacy is directly reporting to the Managing Trustee for day to day functioning of the college. All the policy matter is decided by the Managing Trustee and its implementation is done by Principal in consultation with the Managing Trustee. The decision of day to day development of institution, implementation of policy work is done by Principal of the college.



## ii) INSTITUTIONAL GOVERNANCE :

Organization of M.P. Patel College of Pharmacy is on the basis of the full professionalization in the day to day activities of the organization. It also believes on the overall discipline, decorum, decency, hard work, scientific approach and co ordination. Principal is the Head of every activity. Principal of the college implements and look after every academic work, development and research work by particular channel from trust up to the peon of the college.



#### **5) NATURE AND EXTENT OF INVOLVEMENT OF FACULTY AND STUDENTS IN ACADEMIC AFFAIRS/ IMPROVEMENTS**

Faculties will be involved in teaching, Students assessment and evaluations. They will also assists in departmental administration regarding development of resources required as per academic aspects prescribed in syllabus. Faculties will look after research work, extra curricular activities like organizing seminars/ workshops etc. Faculties will also keep themselves updated through research literature and will reflect their knowledge in developing new skills and new practical in laboratories. Students will be encouraged to attend the regular classes, as well as will be given minor projects and assignments related to academic curriculum and allied to Pharmacy. Students will also be encouraged to celebrate different types of festivals, functions, Debate, sports and indoor games under supervision of faculties. It will be made compulsory for the students to appear in the weekly exams, internal exam and University exams. Etc.

Visits to industries, research centers etc. will be arranged within Gujarat State.

The platform will be provided to the students to interact with the dignitaries of social and behavioral sciences, plasticizing Pharmacists with a view to develop their personality, for their future role as a Gentle man of the Pharmacy field.

#### **6) MECHANISM / NORMS & PROCEDURE FOR DEMOCRATIC/ GOOD GOVERNANCE**

For the Development of the College, regarding building and infrastructural facilities and academic facilities. Governing body has been constituted as per

norms of AICTE. The following mechanism/norms has been planed to follow during the course of the study.

- (i) University prescribed academic calendar will be followed.
- (ii) Scheme of instruction prescribed by University will also be followed.
- (iii) Selection procedure for the appointment of staff member has been followed.
- (iv) The norms regarding payment of salaries / GPF / Gratuity leave rules followed as per University & State Govt.
- (v) AICTE prescribed and University implemented syllabus for Pharmacy followed.
- (vi) Norms for University exam prescribed by University followed.

For the smooth Governance of academic work in the college, the time table and time schedule for teaching work will be framed and implement accordingly.

#### **7) STUDENT FEED BACK ON INSTITUTIONAL GOVERNANCE / FACULTY PERFORMANCE**

Day to Day performance of students will be evaluated by faculties in practical. Internal exams and weekly test will be arranged. The feed back will be taken from the students, regarding the performance of faculties. Quiz competitions, Debate performances will provide feed back regarding their improved knowledge. The practical hand in laboratories, maintenance of records/ Journals etc. will provide enough feed back regarding the institutional governance and faculty programme.

#### **8) GRIEVANCE REDRESSAL MECHANISM FOR FACULTY, STAFF AND STUDENTS**

Mechanism for Grievance for Faculty/Staff

- Personal meetings or Group meetings held with Principal and Management of the college and problems related to
  - (i) Institutional requirements of infrastructure, Laboratory instruments, library books, etc.
  - (ii) Salary and allowances
  - (iii) Leave and other rights etc. are solved in cordial atmosphere.
- The requirements of student's regarding Institutional- Library, Laboratory etc. will be furnished in adequate amount and Non institutional- Transportation, Hostel accommodation, tours, Travels, Scholarships etc.

The feedback regarding Teaching / Facilities / Non institutional will be collected from the students and sorted out immediately.

## V. PROGRAMMES

1. NAME OF PROGRAMMES APPROVED BY AICTE                      B. Pharmacy
2. NAME OF THE PROGRAMMES ACCREDITED BY AICTE                      -
3. DETAILS OF PROGRAMME
  - 3.1. NAME OF PROGRAMME                      B. Pharmacy
  - 3.2. NUMBER OF SEATS                      60 Seats as intake for 1<sup>st</sup> year (2008-2009)
  - 3.3. DURATION                      4 YEARS
  - 3.4. CUT OFF MARK                      Admission procedure from state  
Government still continue
  - 3.5. FEE                      Rs. 32000 {as prescribed by the Fee  
Committee}
  - 3.6. PLACEMENT FACILITY                      N. A. (Institute is at first year Level)
  - 3.7. CAMPUS PLACEMENT                      N. A. (Institute is at first year Level)
4. NAME AND DURATION OF PROGRAMMES HAVING AFFILIATION / COLLABORATION WITH FOREIGN UNIVERSITY  
**N. A.**

## VI. FACULTY

### i) BRANCH WISE LIST OF FACULTY MEMBERS

BRANCH	PERMA. FACULTY	VISITING FACULTY	ADJUNCT FACULTY	GUEST FACULTY
Pharmacy	5	-	-	-
Mathematics	-	1	-	-
Computer	-	1	-	-
English	-	-	-	-
PERMA. FACULTY/ STUDENT RATIO	1:15	-	-	-

### ii) NUMBER OF FACULTY EMPLOYED AND LEFT DURING THE LAST THREE YEAR :

**N.A**

**VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED**

1. Name	Dr. V. H. Bhaskar	
2. Date of Birth	25/06/1962	
3. Educational Qualification	M. Pharm., Ph. D.	
4. Work Experience		
• Teaching	22 years	
• Research	5 years	
• Industry	Nil	
• Others	Nil	
5. Area of Specializations	Pharmaceutical Chemistry	
6. Subjects teaching at Under Graduate Level	All Pharmaceutical Chemistry subjects	
Post Graduate Level	All Pharmaceutical Chemistry subjects	
7. Research guidance	Guided 13 M. Pharm projects Guiding 9 Ph. D. projects	
8. Projects Carried out	Nil	
9. Patents	Nil	
10. Technology Transfer	Nil	
11. Research Publications	25	
12. No. of Books published with details	Nil	

**VIII. FEE {As per Hon'ble Justice R.J.Shah Committee}**

DETAILS OF FEE, AS APPROVED BY STATE FEE COMMITTEE, FOR THE INSTITUTION	32000.00
TIME SCHEDULE FOR PAYMENT OF FEE FOR THE ENTIRE PROGRAMME	During the Year
NO. OF FEE WAIVERS GRANTED WITH AMOUNT AND NAME OF THE STUDENT	-----
NUMBER OF SCHOLARSHIP OFFERED BY THE INSTITUTE, DURATION AND AMOUNT	-----
CRITERIA FOR FEE WAIVERS/ SCHOLARSHIP	-----
ESTIMATED COST OF BOARDING AND LODGING IN HOSTELS	Rs 32,000/- PER ANNUM

## IX. ADMISSION

NUMBER OF SEATS SANCTIONED WITH THE YEAR OF APPROVAL	60 / 2008 – 2009
NUMBER OF STUDENTS ADMITTED UNDER VARIOUS CATEGORIES FOR 08 – 09	Admission Procedure is under process with the State Government
NUMBER OF APPLICATIONS RECEIVED DURING LAST TWO YEARS UNDER MANAGEMENT QUOTA SEATS	115 in 2008-2009

## X. ADMISSION PROCEDURE

ADMISSION TEST BEING FOLLOWED, NAME AND ADDRESS OF THE AGENCY AND ITS URL	Admissions are made by the JAC-PC on the basis of 60% of HSC exam theory marks of science subjects and 40% of entrance test (GUJCET) conducted by Gujarat state govt.
NUMBER OF SEATS ALLOTTED TO DIFFERENT TEST QUALIFIED CANDIDATES SEPARATELY	Admission on 45 Seat are given by State Government Committee on Basis of GUJCET Merit list Admission on 15 Seats Given by Institute on Basis of GUJCET Merit List.

### CALENDAR FOR ADMISSION AGAINST MANAGEMENT QUOTA SEATS (FOR 2008 – 2009)

LAST DATE FOR REQUEST FOR APPLICATION	ADMISSION PROCEDURE IS UNDER PROCESS
LAST DATE FOR SUBMISSION OF APPLICATION	
DATES FOR ANNOUNCING FINAL RESULTS	
RELEASE OF ADMISSION LIST	
STARTING OF THE ACADEMIC SESSION	
POLICY OF REFUND OF THE FEE, IN CASE OF WITHDRAWAL	IN CASE OF WITHDRAWAL OF ADMISSION MANAGEMENT HAS DECIDED TO REFUND TOTAL AMOUNT OF FEES

## XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

CRITERIA WITH ITS RESPECTIVE WEIGHTAGES	ADMISSIONS ARE MADE BY THE GOVERNMENT ON THE BASIS OF 60% OF HSC EXAM THEORY MARKS OF SCIENCE SUBJECTS AND 40% OF ENTARANCE TEST (GUJCET) CONDUCTED BY GUJARAT STATE GOVT.
MENTION THE MINIMUM LEVEL OF ACCEPTANCE.	AS PER STATE GOVT. NORMS

CUT OFF MARKS FOR LAST YEAR ADMISSION	AS PER STATE GOVT. NORMS
MARKS SCORED IN TEST	AS PER STATE GOVT. NORMS

## **XII. APPLICATION FORM**

## **XIII. LIST OF APPLICANTS**

ADMISSION PROCEDURE IS UNDER PROCESS

## **XIV. RESULTS OF ADMISSION UNDER MANAGEMENT QUOTA SEATS:**

1) COMPOSITION OF SELECTION TEAM	25% seats of total intake are given as a management quota seats. Admission Procedure of Management quota will be done from the merit list of GUJCET. Admissions of management quota are given by single window system by these group of colleges
2) SCORE OF THE INDIVIDUAL CANDIDATES ADMITTED ARRANGED IN ORDER OF MERIT:	ADMISSION PROCEDURE IS UNDER PROCESS
3) LIST OF CANDIDATE WHO HAVE BEEN OFFERED ADMISSION	ADMISSION PROCEDURE IS UNDER PROCESS
4) WAITING LIST OF CANDIDATES	ADMISSION PROCEDURE IS UNDER PROCESS
5) LIST OF CANDIDATES WHO JOINED WITHIN THE DATE, VACANCY POSITION IN EACH CATEGORY BEFORE OPERATION OF WAITING LIST.:	ADMISSION PROCEDURE IS UNDER PROCESS
6) CATEGORY BEFORE OPERATION OF WAITING LIST.:	ADMISSION PROCEDURE IS UNDER PROCESS
7) NUMBER OF SEATS VACANT	ADMISSION PROCEDURE IS UNDER PROCESS

## **XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE**

### 1. LIBRARY

NUMBER OF LIBRARY BOOKS	1725
NUMBER OF TITLES	165

NUMBER OF LIBRARY JOURNALS	15
LIST OF ONLINE JOURNALS SUBSCRIBED	-
E – LIBRARY FACILITIES	AVAILABLE

## 2. LABORATORY

### Pharmaceutical Chemistry (Lab-1)

No.	Name of the Course	Name of the Laboratory	Total Area of Lab	Major Equipment	
1	B. Pharm	Pharmaceutical Chemistry	78.37 Sq.M	Abbes' Refractor meters	1
				Analytical Balance	5
				Bunsons Burner	1
				Centrifuge machine 4 x 15ml	1
				Computer programmed atomic model set	3
				Digital conductivity meter	1
				Digital Photo Colorimeters	1
				Digital Photo meter	1
				Gas Distillation assembly-01 liter	1
				Heading Mental -1 line	3
				I.R. moisture Balance	1
				Melting Point with cooling plug and Capillary.	1
				Melting point apparatus	1
				Magnets stirrer 2 liter-1, 5 liter-1	2
				Oven	1
				Water bath 6 liter	1
				Vacuum Pump	2
				Single Pan Balance	1
				Research Polar meter	1
				Arsenic apparatus	2
Micro meter	1				
Sodium vapor lamp	1				
Sodium vapor lamp Transformer	1				
Atomic model set	3				

				Water distillation assembly 1.ltr	1
				Mortar and pestle	19
				Glass Mortar and pestle	5

**Pharmaceutics (Lab-2)**

No	Name of the Course	Name of the Laboratory	Total Area of Lab	Major Equipment	
1	B. Pharm	Pharmaceutics	78.37 Sq.M	Arsenic Apparatus	2
				Binocular Research microscope wield field	1
				Objective microscope	10
				Centrifuge machine-06 Hole-1 6x15	1
				Distillation Unit cap 4/5 liter Glass Electric operated	1
				Portable vacuum pump	1
				Hydro meter / wet & dry thermometer 5 x 5	10
				Dispensing Balance	20
				Torsion Balance / Triple beam	5
				Incline memo meter	1
				Spiro meter	1
				U-Tube memo meter with mercury	2
				Water bath with thermostat control & hole/12	1
				S.S Percolator with stand	10
				Agitator (mechanical ) stirrer ½ HP	1
				Centrifuge machine hand operator	10
				Magnetic stirrer with hot plate 2 liter,5 liter	2
				P.H. meter	1
				Digital Conductivity	2
				Healing mental	2
				Bacteriological incubator	1
				Bunson burner	1
				Speed regulator	1
				Analytical weight box	11
				Percolator with stand	6
				Oven	1
				Mechanical stirrer ½ HP	1
Research microscope	1				
Centrifuge machine 6 hole-1 6x 15	1				
Viscometer	4				
Single pan balance	5				
Torsion balance	4				
Centrifuge machine hand operator	4				

				Motor & pastel	19
				Glass motor & pastel	4
				Spiro meter	1

### Pharmacognosy (Lab-3)

Sr. No.	Name of the Course	Name of the Laboratory	Total Area of Lab	Major Equipment	
1	B. Pharm	Pharmacognosy	78.37 Sq.M	Dissection box	30
				Eye piece micrometer	4
				Eye piece with pointer	4
				Student microscope ( 112 unit)	24
				Dissection microscope	10
				Objective microscope	1
				Objective Micrometer	10
				Permanent Slide	30
				Glass slide	1box
				Cover slide	1box
				Micrometer screw	5
				Percolator with stand	4
				Watch glass	2 box
Charts	16				

### Anatomy & Physiology (Lab-4)

Sr. No.	Name of the Course	Name of the Laboratory	Total Area of Lab	Major Equipment	
1	B. Pharm	Anatomy	78.37 Sq.M	Haemocytometer	20
				Hemoglobin meter	20
				Stage microscope	10
				student microscope ( ½ -VI )	15
				Student organ bath with drum	5
				Model	18
				Dissection microscope	10
				O.H.P ( overhead projector )	1
				Slide Projector	1
				Projection screw	1
				Blood lancet	1
				Glass cover for Haemocytometer	12
				Watch glass	1

				Charts	12
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**3. LIST OF EXPERIMENTAL SETUP : GIVEN SEPERATLY IN ANNEXURE –**

**4. COMPUTING FACILITIES**

NOS. AND CONFIGURATION OF SYSTEM	20 (INTEL P4 PROCESSOR) in Computer Lab. and 06 IN ADMINISTRATION
TOTAL NO. OF SYSTEM ON LAN	26
TOTAL NO. OF SYSTEM ON WAN	----
INTERNET BANDWIDTH	512 kbps
MAJOR SOFTWARE PACKAGES AVAILABLE	MS WIN XP PRO., MS WIN 98, TURBO C, PS-SPICE, ORCAD, ULTIBOARD, MULTISIM, CIRCUIT MAKER
SPECIAL PURPOSE FACILITIES AVAILABLE	CENTRALLY A.C. SYSTEM, ALL COMPUTERS ARE P 4, WELL EQUIPED AND WELL FURNISHED FACILITY

**5. WORKSHOP**

**LIST OF FACILITIES AVAILABLE**

GAMES AND SPORTS FACILITIES	AVAILABLE	
EXTRA CURRICULUM ACTIVITIES	AVAILABLE	
SOFT SKILL DEVELOPMENT FACILITIES	AVAILABLE	
NUMBER OF CLASS ROOMS AND SIZE OF EACH	NUMBER	SIZE (SQ. M.)
	1	82.84
	2	82.84
	3	82.84
NUMBER OF TUTORIAL ROOMS AND SIZE OF EACH	NUMBER	SIZE (SQ. M.)
	1	73.34

NUMBER OF LABORATORIES AND SIZE OF EACH	NUMBER		SIZE (SQ. M.)
	1		78.37
	2		78.37
	3		78.37
	4		78.37
	5		78.37
	6		78.37
	7		78.37
	8		78.37
NUMBER OF DRAWING HALL AND SIZE OF EACH	N. A.		
NUMBER OF COMPUTER CENTRES WITH CAPACITY OF EACH	Number	Size (Sq.M)	Capacity
	1	<u>156.13</u>	60
	2	<u>156.13</u>	60
CENTRAL EXAMINATION FACILITY, NUMBER OF ROOMS AND CAPACITY OF EACH	SYSTEM OF EXAMINATION IS TAKEN BY GUJARAT UNIVERSITY		

## 6. TEACHING LEARNING PROCES

The Curriculum will be available and implemented from Gujarat Technological University, Ahmedabad, after completion of Admission procedure by the JACPC

### i) TEACHING LOAD OF FACULTY :

PRINCIPAL :	4 HOURS/WEEK
ASSISTANT PROFESSOR:	12 HOURS/WEEK
LECTURER:	16 HOURS/WEEK

### ii) INTERNAL CONTINUOUS EVALUATION SYSTEM AND PLACE

We are evaluating the students from their performance in the followings:

- Weekly Tests
- Internal Exams
- Day to Day performances in laboratories
- University Exam

### iii) STUDENTS ASSESSMENT OF FACULTY, SYSTEM IN PLACE

We are going to assess from the followings:

- Verbal Feedback from students
- Evaluation exam and results of students

## 7. FACILITIES FOR P. G. PROGRAMMES : NOT APPLICABLE